

Holy Rosary School Commission Minutes

Thursday, April 10, 2014

6:00 p.m.

Attendance:

Members attending: George Hofbauer, Tracy Honner, Ann Summers, Mike Hooks, Terry Burns, Brett Conway, Chris Henggeler, Amy Huber, Ken Tews, Maritherese Thomas, Christine Tobin-Presser, John Vair, Cindy Wingo

Not present: Conrad Smucker

Approval of March Minutes

The March meeting minutes were approved.

Pastor's Report

Father John advised the Commission that the new Parish Leadership Council is moving forward to implement the new parish mission statement: Renew the Holy Rosary community in union with Jesus Christ by evangelizing through spirituality, service and fellowship. Father John discussed Strength to Strength, the new Archdiocesan publication setting forth its plan for Catholic schools in the 21st Century. Father John described the areas on which he, as pastor, must focus in response to the Archdiocese's stated direction, one of which is the Parish/School connection. First steps in that direction are found in the EFC and upcoming bulletin including a new Mass schedule and Father John's perspective on the qualifications for in-parish tuition. Father John also discussed that he will be focusing on providing leadership to the School Commission to solidify its connection with the parish including a) annually addressing the subsidy from the parish and b) beginning with the 2014-15 school year, laying the groundwork for recruiting and selecting a new principal for the 2016-17 school year, with input from the School Commission and the school body, in general.

2014-2015 Budget Approval Process Update

Finance Committee Chair John Vair reported that he, Vice Chair Michael Hooks and Principal George Hofbauer presented the Budget, including the goals and objectives contained therein, to the Parish Finance Council. The Budget will now be combined with the Parish Budget and reviewed by the Parish Finance Council.

Finance Committee Leadership 2014-15

Mark Golubiec who has previously served as School Commission Finance Chair will step back into that role for the 2014-15 school year. It is anticipated that the budget process will get underway earlier next year.

Principal Search Status

In light of the fact that George will be with Holy Rosary for a limited time, through 2015-16, the Commission discussed the importance of positioning the school to obtain the best and most qualified candidates for our next principal, as well as the potential steps to achieve this goal.

Survey of Remaining White Paper Recommendations.

Commission President Ann Summers has drafted a survey with respect to the remaining White Paper recommendations. Parents Club President Cindy Wingo is reviewing the draft which will ultimately be disseminated to the school community.

Strategic Plan Formulation

After the survey results have been reviewed, it is anticipated that a small committee will oversee the evolution of the White Paper into a Strategic Plan which will include a multi-year tuition plan and a multi-year salary plan. The Strategic Plan will include a discussion of the White Paper goals that have been accomplished/implemented.

Status of Windows Replacement and Roof Replacement

Window replacement is on target to take place this summer. The roof has had minor, if any, leakage issues this year. Gutter-related issues are being monitored, however, roofing professionals that have examined the roof in connection with providing estimates have indicated that the roof does not require replacement prior to the 2014-2015 school year.

Technology Systems – Security

Chris Hennegler reviewed the status of the security systems relating to the School's website and technology systems, including risks, areas of concern and recommended procedures for implementation. In response to the presentation, the Commission duly passed the following motion:

The School should devote the financial, technical and personnel resources necessary to increase the School's website security and

this should be completed, to the extent possible, by August 15, 2014.

2014-15 Annual Fund and Centennial Campaign

Reports to date indicate that on a gross basis this year's Auction was the most successful in the School's history and gross profits increased in every area as compared to last year.

Terry Burns reported that the Annual Fund has currently generated approximately \$186,000 in cash and pledges to date, with pledges due by the end of June, 2014. For the 2014-15 Annual Fund, rather than sending out the solicitation with the registration paperwork, Terry is working on a document to accompany the solicitation that will educate the community about the Annual Fund, the Centennial Campaign and the Endowment, including the uses of funds for each. The solicitation is scheduled to be mailed in early May.

The Centennial Campaign has generated \$230,000 in cash and pledges to date. Sufficient funds have been collected to proceed with window replacement.

Terry indicated that the Endowment Committee is discussing the advisability of managing the investment of funds in house, as opposed to having the investment of funds managed through the Fulcrum Foundation.

School Bullying Policy

Ann Summers led the Commission in a discussion regarding the need to examine and clarify the school's existing anti-bullying policy to ensure that parents and students are fully informed as to a clear definition of bullying and the process to be followed when a student's behavior falls within the definition of bullying. The Commission determined that it would be helpful for Vice Principal Ted Mohrbacher to discuss the current policy with the Commission.