

**Holy Rosary School Commission  
Meeting Minutes**

**Thursday, May 2, 2013**

**Attendance:**

Those Attending: Fr. John, Michael Cantu, Patrick Kennedy, Chris Henggeler, Mike Hooks, Melissa Witsoe, Cindy Wingo, Marithere Thomas, Ann Summers, John Vair, Mary Jo McFaul, Sherri Chun, Ken Tews, Amy Huber, George Hofbauer, Ted Mohrbacher, Christine Tobin - Presser, Brett Conway, Terry Burns, Conrad Smucker, Alicia Sands

Absent: Meg Peterson (rotation with Melissa Witsoe), Mary Simpson

**Opening Prayer**

**1. Approval of 4/11/2013 meeting minutes**

**2. Pastor's Update:**

How can we introduce to the community the concept of dispute resolution?

Recommendation was made for a Dispute Resolution Policy to be created and placed in the Parent Handbook.

**3. Principal Update:**

- School Calendar currently being drafted to reflect the Centennial Celebration Spring 2014
- Enrollment numbers currently at 475 for 2013-2014
- Jennifer MacDonald's replacement to be coordinated by Mary Simpson

**4. Card of Appreciation:**

Patrick Kennedy gathered for signature, cards of appreciation for key members of the Auction Committee for their continued support. This group of parents was so instrumental in bringing all the pieces together for a wonderful and successful evening.

**5. Parent's Club:**

- 3 positions remain open for the next school year: Vice President, Secretary, and Treasurer.
- Final meeting of the year is May 15, 2013.

**6. Commission Vice President Nomination:**

Mike Hooks was nominated for and fully approved as the next Vice President of the School Commission.

**7. Stewardship and Fundraising:**

- The Auction Chairs presented information regarding the success of the auction. Initial numbers are being analyzed and a full report to be forthcoming.

- Centennial will be moved from September 2013 to Spring 2014.
  - Playground and Capital Campaign Pledge: Commission Members agree to fully support:
    1. A three-to-five year Centennial Capital Campaign of approximately \$2,000,000 to meet the expected costs of replacing the large play structure on the playground, roof and window replacement and increasing the Father Mallahan endowment.
    2. Increase the goal of the Annual Fund for 2013-14 to \$200,000
    3. Families will be approached regarding these three fundraising drives: the Centennial Capital Campaign, the Annual Fund and their parish financial support.
    4. School Commission members will be the first approached regarding these fundraising drives.
- 8. New SC Members for 2013-14:** New School Commission Members including Brett Conway, Christine Tobin -Presser, and Terry Burns have been invited and accepted to new four (4) year term.
- 9. School commission Survey:** Amy Huber has drafted an anonymous survey to be sent to all Commission members. Members are asked to self evaluate the School Commission as a group. Responses will be tabulated in aggregate and reported back at the first meeting of the new school year.
- 10. Subcommittee presentations:**
- **School Finance:** slight negative as expected of \$30K
  - **Communication Review:** has been completed and presented
  - **Technology:** IT assessment is near to completion with recommendation to be forthcoming. Software audit will be conducted in Fall 2013.
- 11.** Auction Party is set for 7/13/13. Chris Henggeler to supply meat, and Maritherese Thomas to be the Chef. As we get closer to the date we will each be asked to participate in what way is personally meaningful.
- 12.** End of year gathering to be 5/30/13 at the home of Mike & Maggie Hooks. Spouses are included. Email to be sent with details.
- 13.** First School Commission meeting of the new year is set for 9/12/13

**Closing Prayer**