

Holy Rosary School Commission
Meeting Minutes

Thursday, December 6, 2012

Attendance:

Those Attending: Fr. John, Michael Cantu, Patrick Kennedy, Sherri Chun, Chris Henggeler, Mike Hooks, Amy Huber, Ted Mohrbacher, Mary Jo McFaul, Conrad Smucker, Ann Summers, Marithere Thomas, Alicia Sands, Melissa Witsoe, Mary Simpson, Cindy Wingo

Absent: Derek Logan, Meg Peterson (rotation with Melissa Witsoe), John Vair

Opening Prayer

1. Approval of 11/1/12 meeting minutes

2. Card of Appreciation:

Derek Logan gathered for signature, cards of appreciation for our Preschool teacher Meg Peterson, Preschool Aid, Sr. Juanita Kialkial, PreK teacher, Tauna Evans, and PreK Aid, Sara Velling. We thank them each for the wonderful way of guiding and teaching our youngest. Thank you from the entire Holy Rosary School Commission.

3. Principal update:

- December 7, 2012 report cards will be released and sent home. Along with the report cards will be the bi-annual Self Assessment (SLE) to be completed and returned to the main office.
- The math presentation of December 4, 2012 was filmed for those parents unable to attend and is currently on the website for viewing.
- The Christmas Program has been scheduled during Advent.
- Logo Robotics is progressing well and a designated space is recommended should the program continue.

4. Father John update:

- 2nd Grade is preparing along with their families for the First Reconciliation.
- The 4:00 p.m. Christmas Eve Mass to be led by Fr. Jim Dalton

5. Parents Club:

- Attendance numbers have increased.
- Tree lot under the direction of Pat Galvin has been successful and the final numbers will be forthcoming
- Mary Simpson discussed the possibility of using a Tuition Management Company to assist with capturing tuition in the coming year.

6. Development:

- Alicia Sands discussed the Parish Stewardship Development Committee and the 'Thank You' event of November 16, 2012 that welcomed 150 attendees. It was a well received and successful event.

- A lengthy discussion evolved of whether or not to choose the playground for the Centennial Celebration fundraising focus. Alicia presented the idea for a nature scape development plan. The commission agreed that it was a good plan but additional information is needed to move forward.
- Auction Update: Procurement Chair is still needed. New auction software is being used and with Kimberly Tish and Beth Morris guidance Alicia believes the Auction is moving along well. Updates will continue, and assistance will be asked of the Commission as needed.

7. Online Registration:

Kimberly Tish is working on moving many of the registration papers online which should ease the registration process as only a signature page would be sent home. More details around this will be shared at future meetings

8. PS –Stores Fundraiser:

The fundraiser was a success and Holy Rosary received \$571.00 from PS-Stores.

9. Subcommittee presentations: Brief update from all Subcommittee work

- **School Finance:**

1. Finance Sub-Committee met November 13 to discuss general guidelines for 2013-14 School Budget. Some highlights include: target teacher salary increases to 2.5%; larger textbook spend to support Mr. Cantu's Curriculum Renewal goals; considered multi-child discounts and middle school tuition tiering but no decision to make changes; plan for Parish Subsidy to remain at 2012-13 Budget amount.
2. Reviewed 4-month Financial report at Parish Finance Committee. Roughly, with lower tuition revenue and some ongoing expense variances, looking at a \$70K negative variance to budget for full-year. Committee decided to monitor situation; no adjustments to budget made at this time.
3. AdCom is concerned that the School roof may need replacement soon at a high cost. Still researching cost and timing needed. Parish Finance Committee aware of situation and waiting for AdCom update.

- **School Building and Grounds:**

1. School bathroom. The partitions for the students' bathroom are scheduled to be replaced over the Christmas break.
2. School Roof. It has been recommended that the school and annex have a new roof.
3. Completion of HRS Window Replacement. It has also been recommended that the replacement of school windows on the western façade be completed in the near term.
4. Lanigan North Railing. AdCom is looking at potential modifications to the railing on the north side of Lanigan to discourage children from sitting on that railing.
5. School Water Fountains. Scott has located a potential supplier of the parts necessary to repair the school water fountains.
6. Big Toy Replacement. 10 potential contractors have been identified that offer playground equipment, and are being contacted to obtain estimates for replacing the Big Toy equipment.

7. Kindergarten Storage Units. An HRS parent has already built storage units for “cubbies” of the kindergarten students and has asked the School Commission to consider raising funds to defray the cost.
- **Volunteer Program:**
 1. The Parent Commitment Hour Program – determine the success of the program it was decided that a survey would be created and presented to the HRS community in January 2013.

Closing Payer

Adjourned 7:55 p.m.