

Holy Rosary School Commission
Meeting Minutes

Thursday, October 4, 2012

Attendance:

Those Attending: Michael Cantu, Patrick Kennedy, Sherri Chun, Mike Hooks, Amy Huber, Derek Logan, Conrad Smucker, Ken Tews, Marithereese Thomas, John Vair, Melissa Witsoe, Cindy Wingo, Mary Jo McFaul, Mary Simpson, Alicia Sands

Absent: Fr. John, Ann Summers, Chris Henggeler, Meg Peterson (rotation with Melissa Witsoe), Ted Mohrbacher (rotation with Mary Jo McFaul)

Opening Prayer

1. Centennial Update: Karen Kuhar

Karen Kuhar joined the meeting to discuss plans for the Centennial 2013-14 school year. Karen is recruiting for volunteers to assist with all aspect for a successful centennial celebration including the Archbishop Dinner and Mass in October 1013, alumni inclusion, time capsule opening, and archival committee. The roundtable discussion offered many ideas and Karen will be reaching out to the Commission for assistance as the event evolves.

2. Cards of Appreciation:

Chris Henggeler gathered for signature, cards of appreciation as recognition for the never ending technical support and guidance from Michael Go, Jon Barker, and Reg Harris.

3. Meeting schedule:

Discussion to keep the November 1 meeting an Open meeting but to adjourn early to accommodate for the All Saints Mass. The December 6 meeting will be without spouses as we will have the opportunity to include spouses at the end of year meeting May 30. All other dates are approved.

4. Principal update:

- a. Enrollment: 31 new students from 10 new families moving total enrollment to 501 students.
- b. Focus this year will be on curriculum and teacher development.
- c. Repeated the 9 characteristics that define the essentials of Catholic School as developed by Lorraine Ozar:
 - Centered in the person of Jesus Christ
 - Contributing to the evangelizing mission of the Church
 - Distinguished by excellence
 - Committed to educate the whole child
 - Steeped in a Catholic worldview
 - Sustained by Gospel witness
 - Shaped by Communion and Community
 - Accessible to all students
 - Established by the expressed authority of the Bishop

5. Parish Finance:

As previously reported we are \$52K less than budgeted primarily due to lower enrollment than anticipated. This is nothing to panic about, and will be monitored moving forward.

A general discussion was held regarding ways to better market the school in light of the current enrollment numbers. Follow up will be had with Alicia Sands.

In particular, marketing the school towards the older grades to fill in for gaps that develop as students transfer out of Holy Rosary, and to market the school to the general West Seattle Community.

6. Volunteer Program:

We've had a good response to the Parent Volunteer Online Submission Form. The program is moving forward and will be monitored quarterly.

7. Art Literacy:

The Art Literacy program is schedule to receive the first suitcase this week, and the 2nd delivery to be in January 2013.

8. BASE:

No update at this time.

9. Subcommittee presentations: Brief update from all Subcommittee work

- School Communications: Internal vs. external communications to be defined
- School Building and Grounds: Replacing vs. Redesigning the Big Toy to be defined
- Catholic Identity: Message focus to be Family + School + Church
- BASE: assessing fee collection process
- Volunteer Program: assessing new tools (online submission form) and what is the ROI of our current Fundraising Activities
- School Finance: Financial sustainability and the 5 Year Strategic Plan to be the focus. In particular, marketing the school towards the older grades to fill in for gaps that develop as students transfer out of Holy Rosary, and to market the school to the general West Seattle Community.

Closing Payer

Adjourned 8:10pm