

## **Holy Rosary School Commission Meeting Minutes**

Thursday, March 3, 2011, at 6:00

### **Attendance**

Members attending: Father John Madigan, Dr. Randy Peters, Currie Baker, Carrie Bendzak, Sherri Chun, Javier Fosado, Mark Golubiec, Patrick Kennedy, Steve Lewis, Ann Martin, Mary Jo McFaul, Ted Mohrbacher, Meg Peterson, Terri Rambosek, Mary Simpson, Ann Summers, Conrad Smucker

Members absent: Julie Campbell

### **Open meeting**

Dr. Peters started the meeting with a prayer, and discussed his resignation as principal effective at the end of this school year. The school will immediately start its search for a new principal for the 2011-12 school year.

Father John briefly discussed the Archdiocesan search process. A search committee will be formed shortly.

Sherri Chun, School Commission president, outlined the 2011-12 budget:

- Tuition will increase by 5%.
- The technology fee will increase by \$5.
- The multi-child discount will be adjusted, decreasing approximately 2%. It is still higher than almost all other schools in the Archdiocese, many of which have no multi-child discount
- A new \$30 field trip fee will be included in the registration fee to replace smaller fundraisers. This pool of money will cover all field trip fees, including the sixth grade sailing trip.
- Teachers' salaries will now be at 100% of the Washington State Public Teachers Pay Scale.
- The tuition and fee chart is attached hereto.

Meg Peterson, Parents Club president, addressed the Lands' End uniform program. This program reflects a general shift toward passive forms of fundraising. Parents Club plans to maintain the program for next year, which resulted in \$660 returned to the school from Lands' End, which is 3% of purchases made for uniforms. Parents Club is considering contracting exclusively with Lands' End to provide the plaid uniforms, which would increase the percentage we receive from purchases to 6%. Many parents in attendance expressed their support for this idea.

Mary Wiseman presented a BASE program update. She and Tracy Thirdgill are working with BASE staff to bring the program into conformity with state licensing standards. The program will work toward better communication with parents about the changes taking place.

The open meeting adjourned at 7:15 p.m.

### **Closed meeting:**

February 2011 meeting minutes were approved.

Dr. Peters updated the commission on its upcoming meeting with the accreditation team scheduled for March 14, at 6 p.m.

Terri Rambosek proposed that the commission formally thank the West Seattle Nursery for their help with selling the final trees from the Christmas tree lot and donating all the proceeds from those sales back to the school. A thank you note will be sent.

Terri Rambosek addressed the need for more comprehensive school commission by-laws. She will set up a discussion group to address the issues that need to be decided, such as the process for appointment of members.

The closed meeting adjourned at 8:05 p.m.

The following e-updates were submitted prior to the meeting and not discussed:

#### **Finance**

Revenues are \$8k below budget through January; Tuition is below budget due to fewer students than had been budgeted for causing a \$10K variance but that is has been offset with higher than budgeted revenues for the Magazine Drive, the Annual Fund and Grant Revenues. The budget includes \$50k from the Endowment Fund that has not yet been received which will create a positive variance once received.

Expenses are running \$21K unfavorable due to ~\$15K in building maintenance expenses over budget and also higher payroll and benefit costs.

Overall, the School is running near break even as the unfavorable variances mentioned above are being offset by Base which is running at \$12K favorable due to high enrollment in the program and the preschool which is running around \$7K favorable due to start up expenses that weren't spent in this year.

## 2011-12 Tuition and Fee Breakdown

	Current Year Tuition 2010-11	Next Year Tuition 2011-12	Tuition Increase (5%)	Change due to Multi- Family Discount	Field Trip Fee	Total Change *	Total Change per Month
<b>In Parish</b>							
1 Child	\$ 4,500	\$ 4,760	\$ 225		\$ 30	\$ 260	\$ 22
2 Children	\$ 7,644	\$ 8,300	\$ 382	\$ 195	\$ 60	\$ 656	\$ 55
3 Children	\$ 9,828	\$ 10,720	\$ 491	\$ 312	\$ 90	\$ 892	\$ 74
4+ Children	\$ 12,048	\$ 13,350	\$ 602	\$ 580	\$ 120	\$ 1,302	\$ 109
<b>Out of Parish</b>	\$ 7,044	\$ 7,400	\$ 352		\$ 30	\$ 356	\$ 30
(True Cost)							
* includes \$5 increase in Technology Fee							