

Holy Rosary School Commission Meeting Minutes

Thursday, February 4, 2011, at 6:00

Attendance

Members attending: Father John Madigan, Dr. Randy Peters, Julie Campbell, Sherri Chun, Javier Fosado, Mark Golubiec, Patrick Kennedy, Steve Lewis, Ann Martin, Ted Mohrbacher, Meg Peterson, Mary Simpson, Ann Summers, Conrad Smucker,

Members absent: Currie Baker, Carrie Bendzak, Sarah Dahleen, Mary Jo McFaul, Terri Rambosek.

January meeting minutes approved.

The adoption of Robert's Rules of Order was discussed further. The motion to adopt a portion of the rules in reaching decisions was approved. **Ann will revise the rules summary and distribute for the March meeting.**

The budget for 2011-12 was presented by Mark. The motion to approve the recommended increases in tuition, fees and salaries was approved, pending further input from the Archdiocese.

Patrick updated the commission on the Catholic Identity subcommittee's discussion of school families' participation in parish life.

Randy presented the commission with five proposed critical goals to be adopted as an action plan as part of the accreditation process. The commission discussed the goals and recommended that the school focus on the goals of (1) comprehensively analyzing, storing and tracking data, (2) more effectively integrating the Schoolwide Learning Expectations, and (3) utilizing the Professional Growth Team model for professional development and collaboration.

Review of the Strategic Plan for 2009-2014 was discussed. **Each of the commission subcommittees will review the recommendations in the Strategic Plan that are relevant to their subject area and give a progress report on those at the April commission meeting.**

For the upcoming 2011 auction, school commission members will donate money for a wine game in lieu of a school commission dinner. Plans for 2010 auction school commission auction dinner were discussed.

Meeting adjourned at 8:20 p.m.

The following e-updates were submitted prior to the meeting and not discussed:

Parents Club

We have our Internet Safety speaker coming to the February 10th PC meeting (from 7pm-8:30pm). Also, I am currently in the process of applying/organizing a screening of the documentary film, "Race to Nowhere," to show at our March 10th meeting (venue still TBD).

Accreditation

On March 14 or March 15 school commission members will meet with the visiting Accreditation Team. Draft Accreditation Action Plan will be distributed by Randy for discussion and input at the Thursday meeting.

Green Team

We received a \$500 Waste Management grant to purchase folding recycling bins for West Fest and larger events. Bins have been purchased. We have been working with Ad Comm on site selection for a school parish/garden. Hope to have a site selected within the month. We did not receive solar panel grant. Sarah and I will be looking for new funding sources. We are working with Matt Secrest and Green Elective to achieve Level 2 of the Washington Green Schools program. We are working with Matt Secrest and Green Elective on student's assistance with garden planning. Swap n Shop up and running. We are working on ways to promote it more.

Endowment

As of 12/31/10, the account balance was \$1,167,744.42. This is a gain of \$75,855 for the period which began 10/01/10. Next meeting: March 15th.

BASE

Current program processes and procedures documented by Mary Wiseman. The decision was made to move the current program toward state certification standards. Even though we are not required to be state certified, it was agreed that this is the best standard for us to measure our program against. Short term goals regarding attendance, schedules (BASE staff and snack), and defining dedicated spaces were defined. Preliminary recommendations for streamlining and improving the fee structure were documented. A parent resource with extensive experience implementing after-school daycare programs (at state standards) was identified, and will be part of the team.

Finance

Through December, revenues are favorable to budget by 15K primarily from the magazine drive while expenses are also favorable to budget by 11K which is mostly from lower benefits and also some timing issues around the yearbook account.