

## **Holy Rosary School Commission Meeting Minutes**

Thursday, September 2, 2010

6:00 to 8:00 p.m.

### **Attendance**

Members attending: Dr. Randy Peters, Currie Baker, Carrie Bendzak, Julie Campbell, Sherri Chun, Sarah Dahleen, Javier Fosado, Mark Golubiec, Patrick Kennedy, Ann Martin, Mary Jo McFaul, Meg Peterson, Mary Simpson, Ann Summers, Conrad Smucker

Members absent: Father John Madigan, Steve Lewis, Ted Mohrbacher, Terri Rambosek

### **Opening Prayer** (Sherri)

June meeting minutes approved.

### **Leadership Reports**

#### **Principal's Report:**

- School/parish staff retreat went well. Focus was on "engagement." Parish and school will work toward integrating school activities into weekend Masses. Could utilize Faith Family structure. A special blessing of students will occur at September 11-12 Masses. "Strengths-finder" surveys were done at retreat and were useful.
- Draft of an administrative flowchart distributed and discussed. Goal is to delineate roles of administrators for efficient operation. Working toward distributing a final flowchart to parents.

#### **Vice-Principals' Report:** Mary Jo McFaul

- Good start to school year.
- Focus is on accreditation. Staff is close to final draft of "self-study document," which is the first phase of process. Document will be distributed to School Commission and then to parents at large. Final document is due in November. Accreditation "pre-visit" date is February 17. Visit dates currently set for March 14-16.

#### **Advancement Report:**

- Annual Fund for 2009-2010 = \$107,700.
- Annual Fund for 2010-2011 has pledges of \$82,873. Projected to finish at \$110,000. Goal is \$105,000.
- Westfest coming together, with new sponsors.
- Italian Dinner date has moved to September 25
- A grant has been submitted for a simple solar panel, and grants have been submitted to Native American tribes that have supported school in past.

- Hope to submit grants for window replacement, gardens, art and music.
- Christmas Tree Lot must be relocated due to Safeway construction. The lower parking lot adjacent to Lanigan is being considered.
- Leadership of Auction Committee is being changed.

## **Council Reports**

### **Parents Club:**

- Plan to promote Parents Club meeting with selected speakers. First meeting will feature Sr. Miriam Heidland.
- Land's End sweatshirts have been generally well-received and school will receive money back from purchases.
- Used uniform exchange will be available on select dates.
- Preschool ready to start next week.

### **Finance Council:**

- Kitchen remodel completed.
- Water testing was completed by Archdiocese and is within safety limits. One source requires additional testing.

### **Pastoral Council:**

- Pastoral Council is currently working on redefining its role.
- Ann Martin is moving to School Commission from Pastoral Council.

### **Admin Commission:**

- Kitchen remodel came in under budget and on time for work initially planned. Additional work that was not within original scope of the project, such as flooring, additional venting and electrical work, will be funded by a recent bequest.
- Space under stage has been cleaned out and reorganized.
- Internet connection is being wired into the gym.

### **Other:**

- Jennifer Wong is taking over religious education for 5<sup>th</sup> grade and younger.
- New seminarian will be here this year. His name is Peace.

## **New and Old Business**

- School commission bylaws will be reviewed and distributed.
- School commission guidelines from Archdiocese were reviewed. Commission has advisory and collaborative nature. Confidentiality is important.
- Sherri would like to promote the open commission meetings.
- Laptops and kitchen remodel projects are done.

- Continuing projects/issues include:
  - hot lunch program
  - safety and parking
  - web policy
  - trademark issues
  - alternatives to magazine reward day
  - refinement of commitment hours reporting process
  - BASE
  - playground upgrade
  - green team

### **Committees**

Committee assignments for 2010-2011:

Budget/Finance: Mark G., Terri R., Sarah D., Meg P., Sherri C.

Technology: Javier F., Patrick K., Julie C.

Safety/Parking/Grounds: Ann S., Javier F., Conrad S.

Health and Wellness: Julie C., Carrie B., Sherri C.

Accreditation: Ann S., Ann M., Currie B., Patrick K.,  
M.J. McFaul, T. Mohrbacher

Endowment Liaison: Patrick K.

### **School Commission Meeting Schedule for 2010-2011**

October 7, 2010	6–8 p.m.	
November 4, 2010	6-8 p.m.	Open meeting
December 2, 2010	6-8 p.m.	Holiday Potluck – location tbd
January 6, 2010	6-8 p.m.	
February 3, 2010	6-8 p.m.	(also Catholic Schools Week)
March 3, 2010	6-8 p.m.	Open meeting
April 7, 2010	6-8 p.m.	
May 5, 2010	6-8 p.m.	Open meeting
May 26, 2010	6-8 p.m.	

**Closing prayer** (Julie)