

## **Holy Rosary School Commission Meeting Minutes**

Thursday, May 6, 2010

6:00 – 8:00 PM

### **Attendance:**

In Attendance: Meg Peterson, Terry Scanlan, Randy Peters, Ann Martin, Steve Lewis, Sherri Chun, Javier Fosado, Mary Campagnaro, Ted Mohrbacher, Mark Golubiec, Terri Rambosek, Carrie Bendzak, Sarah Dahleen, Fr. John Madigan, Patrick Kennedy, Mark Simmons

Also in attendance: Christine Winkel Grienauer

Absent: Melissa Witsoe, Mary Simpson, Mary Jo McFaul, Julie Campbell

### **Opening Prayer** – Randy

March 25 meeting minutes approved.

### **Auction Report (Christine Winkel Grienauer)**

- Preliminary numbers indicate \$140k in net proceeds from this year's auction. The committee is very pleased.
- Raffle participation up 100%, ads and sponsorship also up over 2009. Fund an Item fell to 50% 2009 level. The committee is proposing changing the committee structure next year, with more chairs, as it's hard for chairpersons to wear multiple hats.
- The Express Pay system worked great; if not entirely as anticipated due to the length of this year's auction.
- Parents Club will present high level results at the next meeting. An online survey will also be delivered to both auction attendees and non-attendees to get feedback for future auctions.

### **Leadership Reports:**

#### **Pastor's Report:**

- There will be a facilitated meeting Saturday from 10-2 in the school hall to discuss the Gallup Survey results. This will be the basis for long-term planning.
- The summer mass schedule was announced. We will go back to a Sunday evening Mass. Solemn First Communion will be Sunday May 22 at 10am.

#### **Principal's Report:**

- Final stages of interviewing for the preschool director position(s). Results will be announced in a few days.
- ITBS testing is complete but results will not be available for awhile.
- Sue Harris will be presenting her experience with the new accreditation protocol.
- New SLE's were handed out and reviewed.

#### **Vice Principal's Report:**

- Ted Mohrbacher, Mike Ritscher and Dr. Peters attended an Junior High/High School articulation meeting at Kennedy High School. Small groups met to discuss things such as – What do high schools expect of incoming students? What does the ideal 9<sup>th</sup> grader look like? Where are students doing really well? It was a great opportunity to compare school policies, and there was good synergy with other area 8<sup>th</sup> grade teachers.

**Development Report:**

- Submitted and were awarded a Washington State Department of Energy grant. This is a sustainable school award of \$500. Need to identify students to travel to receive the award (a problem since it is the same day as the HRS talent show).
- Preschool update: The 4's class is full (16 students). The 3's has 10/16 spots filled. We are financially "in the black" now.
- Annual Fund – Target for the Grandparent Appeal is \$6230. Current YTD is \$5770. No form or pledge from 111 families. Average gift is \$380 Some high school's do. Our current expectation is that the form be returned (whether or not you contribute). Current pledges in \$101,708. Target \$108-110k by the end of the year. As an agenda item for next year, the Commission may wish to review whether submitting the pledge form or participating in the annual fund is mandatory.
- Pioneer Coffee has decided we do not do enough volume to continue in their fundraising program. The school commissions thanks Michele Wallace for all her hard work on this fundraiser. Current contribution is \$380.

**Council Reports****Parent's Club:**

- Sweatshirt transition to Lands End is now complete.
- Last Parents Club meeting is next Tuesday. It will be a volunteer fair, with new families invited.

**Finance Council:**

- School's budget is \$30 under budget through March. There is a discussion under way by ex-finance council members as to what the appropriate level of reserves should be.

**Pastoral Council:**

- Analysis and interpretation of Gallup Poll results were discussed. These are the top 3 areas for improvement in the parish.

**Admin Commission:**

- (Update from Steve Lewis, who came late). Kitchen Remodel – This will move forward this summer. Thanks to Fr John and Mary Simpson, approximately \$60k in earmarked funds were released for this project. There will be a work party at the end of summer, which will be good for new parents and summer volunteer hours.

**Committee Reports:****Budget Committee:**

- See above.

**Bldg/Grounds:**

- Several volunteers have been working with Lisa & Carol Ann for traffic control in the morning.
- Getting feedback on how to effectively deploy the volunteers. Bruno is also assisting.
- Bldg and Grounds committee will return with a formal process for traffic flow etc.

**Endowment:**

- Endowment Fund's balance is currently \$1,123,228. The Corpus was \$839,244.

- The next meeting is May 18th.
- Patrick Kennedy has volunteered to be the representative to the Endowment Committee for next year.

#### **Technology:**

- Discussed 2 different technology proposals for 2010-2011. One proposal was to lease, and the other was to purchase, 35 new laptops.
- Decided that the school commission does not need to vote on the proposal. Per Randy, Technology Committee can make a recommendation. It was decided to lease, rather than purchase, the 35 laptops in 2010/2011.

#### **Health and Fitness:**

- Dr. Peters and Mary met with the current hot lunch provider. Increasing variety and choice of hot lunch offerings was discussed, as were providing healthier choices, and appropriate portion sizes. Some items such as use of trans fat and high fructose corn syrup are already being addressed. The hot lunch program will continue to be evaluated through the remainder of this year, and the start of next year

#### **Green Team:**

- No report.

#### **Additional Business:**

- A new fundraising proposal was discussed. The school commission voted against implementation of this proposal.
- Use of internet social networking (ie Facebook) was discussed. It was decided that the priority is to protect our students. There will be an official statement from school administration regarding the use of social networking sites. School commission will finalize and vote on language regarding use of social networking sites at the next meeting. This may be changed based on changes in Archdiocesan policy.
- School Auction. There was additional discussion regarding the size and scope of the auction, and what other schools of our size are doing for their auction.
- Final school commission meetings is June 3 with a social June 8 (Terry's house). New members will be invited.

#### **Closing Prayer** – Dr. Peters

Respectfully Submitted

Sherri Chun (for Julie Campbell)  
Secretary  
Holy Rosary School Commission