

Holy Rosary School Commission Meeting Minutes

Thursday, November 5, 2009

6:00 – 8:00 PM

Attendance:

In Attendance: Meg Peterson, Terry Scanlan, Randy Peters, Sarah Dahleen, Patrick Kennedy, Ann Martin, Steve Lewis, Sherri Chun, Julie Campbell, Mark Golubiec, Javier Fosado, Mary Jo McFaul, Fr. John Madigan, Melissa Witsoe, Terri Rambosek, Ted Mohrbacher

Absent: Mark Simmons, Carrie Bendzak, Mary Campagnaro

Opening Prayer – Ann

Meeting minutes from October approved. Decision was made to have minutes posted on the School Web site. Process will be as follows:

- Julie sends out the draft minutes with a deadline for comments to the School Commission
- Group responds with corrections within the comment period
- Minutes are updated and Julie sends to Sarah for publication on the School site.

Auction Committee Presentation

Auction Committee presented a detailed proposal including cost comparisons regarding the use of Express Pay. The decision was made to eliminate Kipp Toner as an option and consider either using the RSA Express pay auction or no express pay this year. Commission has asked the auction committee to provide more information on using RSA Express Pay.

Leadership Reports:

Pastor's Report:

- This year is the year of the Priest. Parishes are asked to support priests and their spiritual life.
- We have initiated a new theme – Stewardship of Faith in all the parishes.

Principal's Report:

- Completed the conferences – all went extremely well. The All Saints day mass was very nice.
- Several food donation programs are underway, including a Halloween Candy donation program. The 3rd graders are partnering with St. Vincent de Paul for a donation program.
- Traffic has been a big issue, so there is a letter in the FCE regarding this.
- The Accreditation process has been going really well. Mary Jo McFaul & Sue Harris have been doing a great job in setting the foundation.
- The formal accreditation process will kickoff with the Stakeholders meeting on November 16.
- At the Archdiocesan Pastors/Principal meeting there was a lot of discussion around Catholic Identity – how it's assessed, concerns of integration throughout the school and participation in Parish life.
- There was also discussion around liability issues that may impact the school, church and diocese.
- Brief discussion of the relationship of BASE to the school.

Vice Principal's Report:

- Nothing to add.

Development Report:

- Mailed out the 2nd appeal for the Annual Fund to non-participating families.
- Received grants of \$3500.00 for the Music Program and \$26,600 to replace the bus for the shelter.
- Alumni committee met to nominate distinguished alumni.
- Working on putting together the combined marketing/procurement package/flash drive for Catholic Schools week.
- Received an email from an Alumni asking about holding a bake school fund raiser at the school during the school day for a charitable organization. The commission voted to say no to that specific fundraiser idea but will suggest the possibility of holding the fund raiser during coffee & donuts.

Council Reports**Parent's Club:**

- The last Parent's Club meeting went very well.
- There are 2 chair openings for West Fest. Will be putting out a call for new chairs.
- The PC is working this year to recognize the chairs and give more visibility to the work they do.
- Reaching out to parents for participation – sweatshirt options, Campbell's soup spending etc.

Finance Council:

- Through September we are under budget for the school. Very good news!

Admin Commission:

- Roof repairs were needed on the school, but are now complete. The kitchen remodel will probably occur during the summer break – a Christmas break remodel is highly unlikely. The architect has asked for feedback on the kitchen design, the building & grounds committee will help.
- There is a possible push to replace climbing apparatus in the gym with a climbing wall. More info to follow.
- The Parish Center is still on for November/early December opening.
- Working on an Online registry for people to contribute furnishings to the Parish Center
- A TV fell in one of the classrooms – after inspection it was determined that the wall mounts were a safety hazard and they were all taken down. In the classrooms where teachers wanted to keep them, they were put on consoles.

Pastoral Council:

- Discussed the centennial & an engaged parish at the pastoral meeting. Plan is to focus on people who are engaged in the parish and get them to spread the word.

Committee Reports:

Budget Committee:

- Question up for vote as to whether HRS should charge a non refundable application fee for new students. Proposal was to charge K – 4 applicants \$75.00 and 5 – 8 applicants \$100.00. This is in line with what other schools charge.
- Proposal was approved by voice vote.
- Additional proposal to charge a curriculum fee each year. This is separate from the registration fee. The decision was made to delay the vote until the December meeting.

Bldg/Grounds:

- Next meeting on Friday. Will discuss crossing guards, driving issues, drop off/pick up patterns.

Technology:

- Looking at Smart Boards for purchase this year, after that discussing the best way to get kids access to current technology.
- Accreditation is a good opportunity to look at how we are using technology.

Health/Fitness:

- Met last week with a dietician to discuss an ideal hot lunch program. Discussed serving sizes, nutritional content and more.
- Candy drive – sorting will occur on Monday night. Winners announced on Friday and will earn a free dress pass.

Green Team:

- No meeting

Preschool:

- Ted Mohrbacher has been gathering data. Committee meeting scheduled for next week.

Spirituality:

- As we go through the year, we will discuss how we can best support Father John.

New & Old Business:

- Discussed the fact that there may be room for improvement on the Call to Protect program. May be a good idea to put more structure around it. Possibly make it more local/in house. Randy will take this on.
- Auction dinner assignments were given out for next Saturday's dinner.

Respectfully Submitted

Julie Campbell
Secretary
Holy Rosary School Commission
November 14, 2009